



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

WALLA WALLA YMCA JOB DESCRIPTION

Job Title: Summer Camp Counselor (Milton Freewater)
Reports to: Child Care Director
Benefit: YMCA Seasonal Membership & Sick Time
Job Duration: June 15th-August 13th

Wage: \$14.75 hour
Status: Seasonal / Non-Exempt
Provisions: see handbook policy
***Must work summer program duration**

POSITION SUMMARY:

This position supports the work of the Y, a leading nonprofit committed to strengthening community through youth development, healthy living and social responsibility. Provides direction for the children in summer camp, and implements camp activities, providing a safe and structured environment for learning, developing and summer fun.

ESSENTIAL FUNCTIONS:

1. Lead group activities and follow the job list provided by the Summer Camp Coordinator and/or lead counselor.
2. Implement activities provided by Summer Camp Coordinator and/or lead counselor.
3. Help maintain a safe, clean, well-organized and structured environment.
4. Assist children with daily needs (bathroom, lunch, swim, etc.)
5. Entertain children with songs, games, reading books, etc.
6. Supervises the children, camp room, and all activities including ADA accommodations where appropriate. Follows all procedures and standards providing a safe environment.
7. Makes ongoing, systematic observations and evaluations of each child and communicates with the Summer Camp Coordinator and/or Childcare Director.
8. Cultivates positive relationships and maintains effective communication with parents and co-workers.
9. Maintain a professional image and reflect the core values of Caring, Honesty, Respect and Responsibility at all times.
10. Maintains facility site and equipment.
11. Maintains required records and daily log and sign the attendance sheets.
12. Attends and participates in staff meetings and staff trainings.
13. Maintains and enforces all health and safety protocols.
14. Performs other duties as assigned.

EXPECTATIONS:

1. Ensure the safety and well-being of each child by responding to their environment, social and physical needs.
2. Be warm, patient and nurturing with children.
3. Take initiative and be a positive role model.
4. Show flexibility within your position (includes substituting or assisting as needed).
5. Be customer service oriented and professional.
6. Communicate well with children, coworkers and families.
7. Be prompt, committed, and passionate and show responsibility within your position.

QUALIFICATIONS:

- Must be 15 years of age or older
- Must have High School Diploma/GED or currently enrolled.
- Must successfully pass background clearance & fingerprinting per Oregon CBR requirements.
- Must complete all required YMCA & OR Child Care trainings/certifications within 30 days of hire.
- Have TB Test and MMR Immunization per child care program requirements.
- Ability to organize and implement the age & developmentally appropriate activities
- Ability to effectively work cohesively within a team.
- Ability to effectively engage and communicate with staff, children and parents.
- Ability to relate effectively to all groups of people from all social and economic segments.

WORK ENVIRONMENT & PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must have the ability to lead and participate in camp activities that include but are not limited to swimming, walking, running, standing, pushing, pulling, sitting, kneeling, bending, constant movement and lifting up to 40lbs.
- Assists with children in behavioral risk situations. Campers can weigh up to 150 lbs.
- Ability to withstand long periods of time in summer outdoor elements. Temperature could reach and maintain around 90-100 degrees.

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This position description does not include every duty required of the employee but serves as a general listing of expectations. This description does not constitute a contract for employment and may be changed at any time at the discretion of the employer.

The YMCA is an Equal Opportunity Employer committed to strengthening communities by connecting all people to their potential purpose and each other.

SIGNATURE:

I have reviewed and understand this job description.

Employee Name

Employee Signature

Childcare Director Name

Childcare Director Signature

Today's Date: _____