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FOR SOCIAL RESPONSIBILITY

WALLA WALLA YMCA

CUSTODIAN JOB DESCRIPTION

Job Title: **Custodian**

Wage: **\$18.50 hour**

Reports To: **Facilities Director**

Status: **Part Time / Non-Exempt**

Benefits: **YMCA Membership & Paid Sick Time**

Revised: **January 2026**

POSITION SUMMARY:

The custodian position consists of routine work to maintain the cleanliness of the facility in use by the YMCA. Position receives general direction from supervisor to perform the cleaning and maintenance duties on assigned shift. This position is evaluated through observation while work is in progress and inspection of completed assignments. Works in close collaboration with the dept director.

ESSENTIAL FUNCTIONS:

1. General maintenance: cleans bathrooms, dusts, washes windows, scrubs walls, cleans furniture, fills dispensers, replaces lightbulbs and neon tubes, empties and cleans trash cans, checks and cleans equipment, washes and disinfects surfaces.
2. Maintains floor cleanliness by sweeping, mopping, scrubbing, sealing and buffing floors hard surfaces and vacuuming and disinfecting carpets. Removes gum and other substances.
3. Performs daily disinfecting protocols of restrooms and classrooms. Removes trash and stocks restroom and classrooms with toilet paper, paper towels, hand soap, Virex or other surface cleaner, hand sanitizer and other COVID-19 prevention supplies.
4. Willing to acquire skills in the operation of cleaning machines used during assigned duties including all prevention protocols.
5. Uses proper safety devices and protective equipment in order to minimize the frequency and severity of work-related accidents.
6. Uses safe practices and methods in operation and supplies related to the position.
7. Reports concerns within the building or grounds that may be hazardous to employees, children, members & public.
8. Performs other duties as assigned specific to this type of work.

QUALIFICATIONS:

- Must be 18 years of age or older.
- Must be able to pass a YMCA background check.
- High School Graduate or GED.
- Strong organizational and communication skills.
- Ability to work independently to complete job list.
- Working knowledge of cleaning materials and equipment.
- Ability to read the English Language for operating instructions of cleaning equipment, materials as well as the safety and accident prevention protocols.
- Must complete CPR/First Aid/AED & YMCA online trainings within 30 days of hire.

PHYSICAL DEMANDS:

- Ability to walk, bend, kneel, reach & stand for long periods of time.
- Ability to pick up and carry 50 pounds.
- Ability to operate cleaning machines.
- Ability to climb ladders and stairs.
- Ability to hear and communicate effectively for safety.
- Ability to withstand periods of time in outdoor elements.

This position description does not include every duty required of the employee but serves as a general listing of expectations. This description does not constitute a contract for employment and may be changed at any time at the discretion of the employer.

The YMCA is an Equal Opportunity Employer committed to strengthening communities by connecting all people to their potential purpose and each other.